



# Pennsylvania East Hugh O'Brian Youth Leadership Event Report Form

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(MUST BE SUBMITTED AT LEAST 2 WEEKS PRIOR TO EVENT DATE)

Event Planner: \_\_\_\_\_

Contact Info: \_\_\_\_\_  
Phone or Email

Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Advisor: \_\_\_\_\_  
(must be over 21)

Number of Attendees: \_\_\_\_\_

Attach:

- List of Attendees
- Minutes from Meeting
- Newsletter Article
- Pictures for web/newsletter
- Email summary for listserv